Manitoba

Annual Report
1987 - 88

Municipal Affairs

Manitoba

89-05936/

Minister of
Municipal Affairs

Winnipeg, Manitoba, CANADA
R3C 0V8

His Honour George Johnson
Lieutenant Governor of Manitoba
235 Legislative Building
Winnipeg, Manitoba

May It Please Your Honour:

I have the privilege to present for your information the Annual Report of the Department of Municipal Affairs for the fiscal year ended March 31, 1988.

Respectfully submitted,

J. Glen Cummings

J. Glen Cummings

Manitoba Municipal Affairs

Role and Mission Statement

A simple and direct legislative linkage connects Manitoba municipalities to the province. Within the parameters of this legislation, municipal councils are corporate and independent decision making bodies, responsible for managing the affairs of Manitoba's local governments.

Manitoba Municipal Affairs has been the conduit through which liaison has been fostered between the two authorities for over a century.

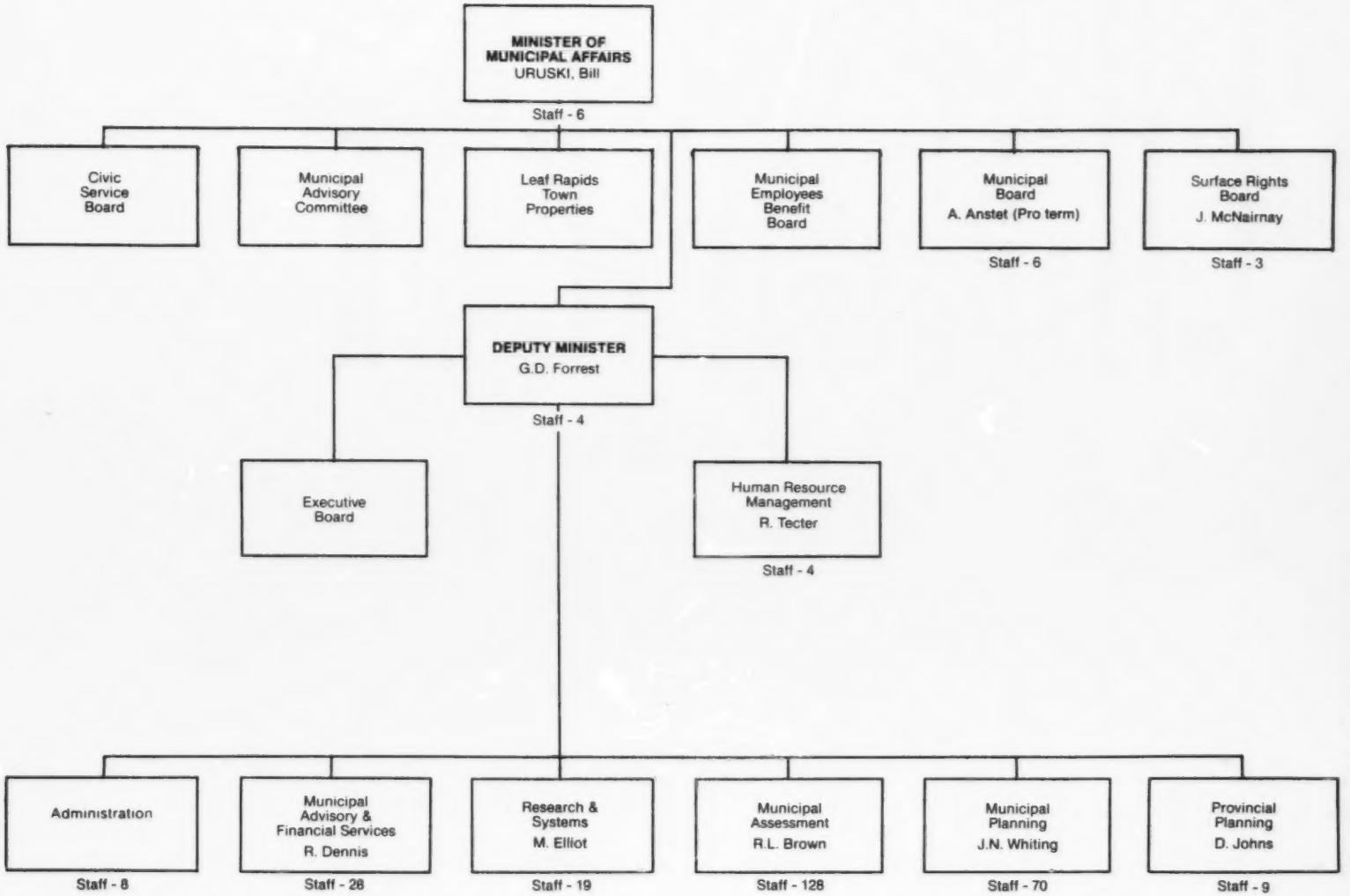
Within this context, Municipal Affairs' functions include those of policy maker, source of professional expertise in municipal matters, liaison officer, regulator and monitor, and advisor to and advocate of local government.

Department roles and functions have evolved concurrent with the roles and functions of local government, a process which continues as changing economic, social, and technical, and environmental conditions alter and evolve.

Table of Contents

TITLE	PAGE
Organization Chart	8
Report of the Deputy Minister	9
Expenditure Summary	11
Municipal Affairs Branch Reports	
Financial, Communication & Administrative Services	13
Human Resource Management Services	14
Municipal Advisory and Financial Services	15
Municipal Assessment	28
Research and Systems	31
Municipal Planning	32
Provincial Planning	40
Legislation	
Changes in Legislation 1986-87	41
Publications	43
Boards and Committees	44
The Municipal Board	44
The Surface Rights Board	44
Municipal Advisory Committee	44
Civic Service Board	44
Municipal Employees Benefits Board	44
Leaf Rapids Town Properties Ltd.	44
Manitoba Municipal Affairs Offices	45

Organizational Chart — Manitoba Municipal Affairs 1987-88



Report of the Deputy Minister

At the outset, it is appropriate to acknowledge the commitment and devotion shown by Manitoba's elected and appointed officials in the delivery of service to citizens within each municipality. Their contribution to maintaining and enhancing the quality of life for each and every resident deserves recognition. It would be remiss also to ignore the efforts put forth by the municipal organizations — the Union of Manitoba Municipalities, the Manitoba Association of Urban Municipalities and the Manitoba Municipal Administrators' Association on behalf of all municipal corporations and in support of the betterment of municipal life in Manitoba.

This is a goal that Municipal Affairs has shared with its municipal partners for over a century, and one which is continuously evolving to accommodate changing economic, social, and environmental conditions.

In reporting activities which took place in 1987-88, it is satisfying to note that Manitoba's municipalities continue to maintain strong and viable financial positions. This is indicated by the modest, but steady increase in revenues and an accompanying minor decrease in municipal expenditures. This year saw a substantial increase in Provincial Municipal Tax Sharing Payments, up in excess of twelve percent over the previous year. The increase in Municipal Reserve Funds shows wise stewardship of municipal financial resources.

Interest rates were down again in 1987 and more stability was evident. Rates ran from 9 3/4% to 10% for most of the debentures issued for 20 year terms. The amount of debenture sales increased with purchases by the Minister of Finance continuing to represent the largest portion of the total.

Tax imposition and tax collection statistics indicate that Manitoba rate payers are willing and able to meet municipal levies promptly and indicate municipal efficiency in collecting taxes as well.

Final payments for Main Street Manitoba projects were forwarded to those municipalities whose Main Street upgrading efforts were incomplete when the program terminated in 1986. A full report of all funds expended under this program is included.

Municipal grant programs remained stable. A centennial grant to the R.M. of Ochre River assisted with hundredth birthday celebrations. Grants-in-lieu of taxes paid on municipal tax due dates returned property taxes on provincial lands and buildings to municipal sources. Urban and handi-transit grants, and police service grants continued to assist municipal governments with essential service costs.

Work on reforming the assessment system gained momentum. The Assessment Branch's re-assessment program was curtailed somewhat because of assessment reform activities. The proposed move to a computerized market value assessment system placed heavy demands on staff to prepare assessment records for data entry. Staff were also heavily involved in developing neighbourhood rating areas and land valuation factors.

Another component of the assessment reform program, uniform procedures, saw the publication and distribution of rating manuals for all residential properties and for all farm buildings. These will be used province-wide. A similar manual for commercial properties is currently being field-tested and is expected to be published this coming year.

The research and analytical capacity of the department's Research and Systems Branch continued to be almost exclusively devoted to examining the various policy issues surrounding assessment reform. As a service to the Assessment Branch, and to provide the Assessment Reform Committee of Cabinet with the background data and analysis needed to guide decision making, a research program, intended to measure the tax impacts of assessment reform was developed. As part of that research program, the impacts of bringing all properties to a current level of value for assessment and taxation purposes will be examined. A review of existing assessment exemption provisions and modelling of the tax impact of any proposed changes was initiated. This was to include a review of the impacts of assessment policies regarding farm residences and outbuildings; the feasibility of removing the one-third building exemption and the tax treatment of a number of miscellaneous property types currently either receiving or requesting some sort of exemption from property taxation.

The final phase of the research program was designed to evaluate portion along with other options which may be deemed desirable to buffer the tax impacts resulting from the move to current value assessment.

The Data Processing, or Systems Section, continued to provide municipalities with various computerized documents related to assessment and taxation and processed water billings for certain urban local governments. The Branch calculated and maintained the provincial equalized assessment and continued to analyse assessment-sales ratios for the Assessment Branch.

As a critical element of the assessment reform program, computerization of the assessment function continued to absorb a large percentage of the resources in the Systems section. The needs analysis phase was completed in January 1988 and the development and implementation of Phase I of the Manitoba Assessment Computer System (MACS) immediately began.

Because of the magnitude of the project, MACS will be introduced incrementally. Phase I, targeted for implementation in the fall of 1989, will include an ability to automatically calculate land assessments. A latter phase, scheduled for implementation in a subsequent reassessment period will automate building assessments.

In addition, Systems staff continued to extend a small system development and maintenance expertise to other Branches of the Department.

The Planning District program continues to grow. By year-end, a total of sixty-eight municipalities had joined with their neighbours to form twenty-four districts and another nine municipalities had shown strong interest in either joining or forming Districts.

The Provincial Planning Branch continued to support the Provincial Land Use Committee of Cabinet and the Interdepartmental Planning Board with technical advice on all aspects of land stewardship, and continued to work with municipalities on behalf of the province.

Training and education for elected and appointed officials continued to receive high priority, with nine two day seminars for elected officials and a four day seminar sponsored for appointed officials being held. As well, Municipal Service Officers and Municipal Planners conducted and participated in various training programs for municipal officials and for those responsible for administering local land use programs.

Municipal Board Chairman Liefur Hallgrimson, Q.C., retired this year due to ill health. He served the Board with distinction in his tenure as chair.

These comments only briefly describe some of the major activities in which Municipal Affairs has been engaged this past year. The following pages detail the various services Municipal Affairs extended to municipal corporations and others in 1987-88.

Expenditure Summary by Appropriation

For the fiscal year ended March 31, 1988.

($000)

Appropriation			Actual	Printed Estimate	Variance	Explanation No.
13-1	**Administration & Finance**					
	A	Minister's Salary	20.7	20.6	.1	
	B	Executive Support				
		Salaries	322.6	326.7	(4.1)	
		Other Expenditures	118.7	59.2	59.5	
	C	Human Resource Management				
		Salaries	122.6	114.1	8.5	
		Other Expenditures	9.3	10.8	(1.5)	
	D	Research*				
		Salaries	165.0	170.2	(5.2)	
		Other Expenditures	7.2	8.9	(1.7)	
	E	Financial & Adr: 'nistrative Services				
		Salaries	271.3	242.3	29.0	
		Other Expenditures	95.0	199.4	(104.4)	1
TOTAL 13-1			**1,132.4**	**1,152.2**	**(19.8)**	
13-2	**Municipal Board**					
	A	Salaries	336.8	288.6	48.2	
	B	Other Expenditures	49.9	50.0	(.1)	
TOTAL 13-2			386.7	338.6	48.1	
13-3	**Municipal Advisory & Financial Services**					
	A	Salaries	1,150.4	1,164.2	(13.8)	
	B	Other Expenditures	128.6	182.7	(54.1)	
	C	Grants-In-Lieu of Taxes	24,755.0	26,480.6	(1,725.6)	2
	D	Urban Transit Grants	681.7	712.8	(31.1)	
	E	Centennial Grants	2.1	17.3	(15.2)	
	F	Police Service Grants	494.2	548.2	(54.0)	
	G	Local Government Support Grants	1,245.7	1,350.0	(104.3)	
TOTAL 13-3			28,457.7	30,455.8	(1,998.1)	
13-4	**Municipal Assessment**					
	A	Salaries	4,098.6	4,220.7	(122.1)	
	B	Other Expenditures	607.6	552.8	54.8	
TOTAL 13-4			4,706.2	4,773.5	(67.3)	
13-5	**Systems Services**					
	A	Salaries	396.4	388.1	8.3	
	B	Other Expenditures	695.9	701.2	(5.3)	
TOTAL 13-5			1,092.3	1,089.3	3.0	
13-6	**Municipal Planning**					
	A	Salaries	2,519.2	2,513.9	5.3	
	B	Other Expenditures	281.5	314.2	(32.7)	
TOTAL 13-6			2,800.7	2,828.1	(27.4)	

Expenditure Summary by Appropriation

For the Fiscal Year Ended March 31, 1987

($000)

Appropriation		Actual	Printed Estimate	Variance	Explanation No.
13-7	**Provincial Planning**				
	A Salaries	344.2	357.4	(13.2)	
	B Other Expenditures	30.6	29.9	.7	
TOTAL 13-7		374.8	387.3	12.5	
13-8	**Surface Rights Board**				
	A Salaries	77.2	82.9	(5.7)	
	B Other Expenditures	25.4	56.8	(31.4)	
TOTAL 13-8		102.6	139.7	(37.1)	
13-9	**Expenditures Related to Capital**				
	A Capital Grants				
	Main Street Manitoba	147.3	480.0	(332.7)	3
	Urban Transit Bus Purchase	158.1	225.0	(66.9)	4
TOTAL 13-9		305.4	705.0	(399.6)	
TOTAL EXPENDITURES MUNICIPAL AFFAIRS		39,358.8	41,869.5	(2,510.7)	

** Research activities are described in the section for Research and Systems.*

Explanations

1. **Financial & Administrative Services** — Other Expenditures — $(104.4)
   Expenditures anticipated for a public information program on assessment reform but not required during the 1987/88 fiscal year were the primary reason for this surplus.
2. **Municipal Advisory & Financial Services** — Grants in Lieu of Taxes — $(1725.6)
   These grants were lower than anticipated due to the general reassessment in the City of Winnipeg, and the resultant reclassification of properties.
3. **Capital Grants** — Main Street Manitoba — $(332.7)
   A number of these projects which were estimated to be completed in 1987/88 were completed in 1986/87, but after the 1987/88 estimates had been submitted.
4. **Capital Grants** — Urban Transit Bus Purchases — $(66.9)
   Expenditures in this program were forecast on the basis of three bus purchases being cost shared in the 1987/88 fiscal year. However, due to delivery dates only two buses were received in the fiscal year.

Financial, Communication and Administrative Services

The Branch provides central accounting, financial reporting, budget co-ordination, and selected administrative services to the department. Within the authority of the Financial Administration Act, central co-ordination is provided to ensure the financial integrity of management information systems. Branch staff are also responsible for interpreting directives and regulations of Manitoba Finance.

Specific activities in 1987-88 included:

- Processing 4,154 vouchers.
- Maintaining a revenue collection and deposit system.
- Co-ordinating and consolidating the financial information necessary to prepare Detailed Estimates of Expenditure and Revenue, an Estimates Supplement, Annual Report, Public Accounts Variance Explanations and Quarterly Forecasts of Expenditures and Revenues.
- Developing and monitoring a commitment accounting system.
- Preparing financial reports for department management.
- Administration of the Fidelity Bonding program for municipal corporations (excluding City of Winnipeg).
- Soldier's Taxation Relief By-laws are administered. For the year ending March 31, 1988, $3,350.00 was paid to eligible recipients through municipal offices in nine municipalities including the City of Winnipeg.

Human Resource Management

Branch objectives are to provide the department's Executive Board with appropriate recommendations on all aspects of human resource management, to work within Civil Service Commission legislation and policy guidelines, and to ensure long and short term staffing requirements are met within Municipal Affairs. These objectives are met through recruitment and selection, position classification, performance appraisal, labour relations, human resource planning, staff training and development, pay and benefits administration, staff counselling and occupational health and safety programs.

An orientation program continued to introduce new employees to provincial and departmental policies and procedures.

Municipal Affairs Workplace Safety and Health Committee, which has as its members a facilitator, three management and five worker representatives, met three times as a body last year. Three other committee meetings saw seven representatives from regional offices join with the core body to discuss Workplace Safety and Health concerns.

In 1987-88 a no smoking policy was implemented and smoking areas designated. Other topics explored include A.I.D.S. in the Workplace, the Employee Assistance Counselling Program, the participation of the Fire Commissioner's office in a fire safety workshop presentation regarding the safe use of fire extinguishers in the workplace, and a Chemical Dependency Workshop sponsored by the Alcoholism Foundation of Manitoba. A Blood Pressure Clinic, presented by the Red Cross was well attended by Winnipeg staff. The success of the Workplace Safety & Health committee in raising employee awareness of workplace and travelling hazards is shown by only eight Worker's Compensation reports being filed in 1987-88.

This year the Branch processed twelve department — originated reclassifications. The Assessment series is still under review by the Civil Service Commission with a request to accommodate eight levels rather than seven.

Pay equity policies saw Stage I increases implemented in September, 1987. The Affirmative Action Committee is comprised of a coordinator, three management and three M.G.E.A. members. The plan produced by the committee was submitted to Central Committee February 4, 1988.

Work continued on a Human Resource Policy and Procedure Manual. A Development & Training policy and procedure has been developed.

Programs offered through the Civil Service Commission provided 76 staff with development and training opportunities. In addition, 11 employees received department education assistance to enhance career opportunities.

In 1987-88 the Department had 7 retirements and hired 4 employees with Civil Service status, 15 term employees and 6 summer students.

Municipal Advisory and Financial Services

The Branch provides municipal corporations with consultative and advisory services through regular field calls to municipal offices, and through its central administrative structure. The Branch's financial responsibilities extend to developing and maintaining policies and legislation necessary to ensure the financial stability and viability of Manitoba's municipalities in the areas of accounting and auditing, capital borrowing and grants administration.

In 1987-88, major programs administered by the Branch were as follows:

Advisory Services

Branch staff extended consultative and advisory services in all areas of municipal administration to elected and appointed municipal officials and to Local Government Districts, their Resident Administrators, and their elected councils. The goal of the L.G.D. program is for these provincially supervised local governments to assume full and independent municipal status.

Branch staff investigated and reported on 102 matters of public concern on behalf of the Minister or Deputy Minister.

Municipal Services Officers provided direct consultative services to municipalities through field calls and meetings as follows.

In-field calls and meetings		Total Clients Served
Rural Municipalities	281	105
Towns	108	35
Villages	124	39
Local Government Districts	69	17
Cities	23	4
TOTAL	605	200 Municipalities

Education and Training

In 1987-88, the Branch sponsored and co-ordinated training and education programs for elected and appointed municipal officials and municipal office staff as described below.

Education and Training Program	Total Participants	
• Certificate Course in Municipal Administration (Four year program co-sponsored by Municipal Affairs, the Manitoba Municipal Administrators' Association, and Continuing Education, University of Manitoba). 1987-88 subject area: Municipal Administration.*	Enrollment Graduates	113 21
• Municipal Officials Seminar (Co-sponsored by the Branch, the U.M.M. and M.A.U.M., Brandon.)*		460
• Seminars for Members of Council. Gimli Nine 2-day seminars.*		349
• Seminar for newly appointed Secretary-Treasurer and Administrative staff. Gimli One 4-day seminar.*		29
• Annual Convention, Manitoba Municipal Administrators' Association, Winnipeg. Presentation to Convention		177

* *Participant costs for Education and Training programs were fully recovered.*

An annual directory, "Municipal Officials 1988" was distributed without charge to municipalities, Local Government Districts, departments of government, Crown Corporations and others early this year. In addition, several hundred were sold to the public. The directory was updated throughout the year.

Branch staff maintained and expanded the "Municipal Administration Policy and Procedure Manual" with new directives for use by Manitoba's municipal administrators.

Liaison

Municipal Advisory and Financial Services staff continued to serve a liaison function between municipal governments and other departments/levels of government. In this capacity, Branch staff served on the following inter-intra governmental committees:

Rail Line Abandonment Committee

Main Street Manitoba Committee

Interdepartmental Committee on Lynn Lake

Advisory Committee for the Certificate Course in Municipal Administration

M.M.A.A. Forms Committee

M.M.A.A. Professional Development Committee

Federal-Provincial Committee on Local Government Information Development

Manitoba Water Services Board

Data Users Planning Committee

Committee to Develop a Central Crown Land Registry

Interdepartmental Dangerous Goods Committee

Interdepartmental Committee for the Mobility Disadvantaged

Accounting and Auditing

Branch staff met regularly with municipal officials and administrators and provided assistance in all areas of financial management and municipal accounting. The municipal audit program, co-ordinated by the Branch is conducted by forty municipal auditors assigned by the Minister of Municipal Affairs to all municipalities excluding the Cities of Brandon and Winnipeg. Assignments are normally held for five years, then rotated. An attempt is made to avoid assigning auditors to municipalities in which their practice is located.

Auditors appointed are either self-employed or practice in partnership with other chartered accountants. The Branch annually publishes "Statistical Information: Municipalities of Manitoba," a compendium of audited financial information.

Audited financial statements indicate Manitoba municipalities continued to maintain favourable financial positions as indicated by the following figures.

Municipal Revenues

Municipal Revenues by major source for 1987 with comparative figures for 1986 were as follows:

Other Revenue* ($000)		General Municipal Tax ($000)		Grants in lieu of Taxes ($000)		Provincial Municipal Tax Sharing ($000)		School Tax ($000)		Total Clients Served	
1986	1987	1986	1987	1986	1987	1986	1987	1986	1987		
16,166.8	15,068.9	49,893.9	51,632.5	4,192.2	4,533.4	5,991.7	6,714.6	70,540.5	73,581.3	105	R.M.'s
5,341.9	5,208.9	4,340.2	4,472.7	6,413.1	6,522.5	937.4	1,020.8	6,255.0	6,743.2	17	L.G.D.'s
2,426.1	2,041.1	6,801.7	7,220.6	653.9	706.7	923.9	1,005.9	5,472.5	5,713.5	39	Villages*
11,779.1	11,371.3	29,644.1	31,419.5	5,278.0	5,654.3	3,253.0	3,602.6	25,480.0	26,803.9	35	Towns
9,382.3	9,717.9	24,202.8	24,196.0	14,696.8	15,110.4	2,632.0	2,921.4	18,845.5	20,873.4	4	Cities
148,760.9	156,470.4	276,531.0	291,797.6	53,298.5	57,173.3	20,592.0	23,282.8	200,721.3	214,897.4		Winnipeg
193,857.1	199,878.5	391,413.7	410,738.9	84,532.5	89,700.6	34,330.0	38,548.1	327,314.8	348,612.7	201	Total
% Change:	+3.1%		+4.9%		+6.17%		+12.3%		+6.5%		

Licences, permits, fines, sales of goods, rents, return on investments, Local Government Support Grants.

Municipal Expenditures

Municipal Expenditures for 1987 with comparative figures for 1986 were as follows:

General Government ($000)		Protection ($000)		Transportation ($000)		Recreation ($000)		Debt Charges ($000)		Other* ($000)		Education ($000)		Total Clients Served	
1986	1987	1986	1987	1986	1987	1986	1987	1986	1987	1986	1987	1986	1987		
13,838.3	14,450.5	3,246.3	3,403.6	34,167.6	32,242.2	2,369.8	2,687.4	1,224.6	1,317.7	17,589.8	17,742.9	72,539.5	75,767.7	105	R.M.'s
4,369.7	4,430.1	953.3	1,034.4	4,779.7	4,848.4	1,304.2	1,212.9	41.2	50.9	2,658.0	2,654.3	9,199.9	9,646.5	17	L.G.D.'s
2,375.2	2,490.6	1,238.4	1,284.3	2,633.7	2,716.0	943.4	698.1	417.8	439.7	2,833.9	2,712.1	5,737.2	6,017.2	39	Villages
6,909.6	7,165.7	7,143.4	7,702.4	9,414.3	9,579.9	5,212.6	5,493.1	4,201.6	4,226.9	14,211.0	14,607.6	27,985.0	29,530.8	35	Towns
5,917.2	6,878.8	10,248.1	10,661.8	7,629.5	8,092.5	6,157.0	6,109.9	4,100.6	4,059.6	9,934.1	9,886.0	24,721.9	26,552.5	4	Cities
56,873.1	62,093.6	116,856.6	120,951.5	92,371.6	89,870.1	62,234.8	66,479.6	77,890.7	73,256.3	75,509.4	86,153.1	223,952.3	241,007.5		Winnipeg
90,283.1	97,509.3	139,686.1	145,038.0	150,996.4	147,349.1	78,221.8	82,681.0	87,876.5	83,351.1	122,736.2	133,756.0	364,135.8	388,522.2	201	Total
% Change	+8.0%		+3.8%		—2.4%		+5.7%		—5.2%		+9.0%		+6.7%		

Public Health, Social Welfare, Environmental Planning, Economic Development.

Reserve Funds

The total funded reserves held by all municipalities including the City of Winnipeg amounted to $180,411,100 at December 31, 1987. This amount represents an increase of $1,932,980 over the amount held in reserve funds at the end of 1986.

($000)

General		Machinery Replacement		Utility Replacement		Other* Replacement		Other**		Total Clients Served	
1986	1987	1986	1987	1986	1987	1986	1987	1986	1987		
8,341.6	9,247.0	9,893.2	11,027.3	91.5	124.9	432.9	543.1	5,272.1	7,067.5	105	R.M.'s
2,741.8	2,872.7	687.3	776.9	103.9	98.0	137.7	193.7	467.2	375.1	17	L.G.D.'s
1,358.9	1,428.0	545.0	687.6	360.2	395.7	57.6	54.4	608.2	713.4	39	Villages
6,279.1	6,482.8	3,792.8	3,925.3	3,658.7	4,074.4	35.8	36.1	3,046.5	3,516.3	35	Towns
2,709.4	2,926.5	1,354.8	1,911.6	398.4	333.1	—	—	4,939.3	5,438.0	4	Cities
65,469.0	72,925.9	9,043.6	12,817.8	—	—	—	—	29,254.8	30,418.0		Winnipeg
86,899.8	95,882.9	25,316.7	31,146.5	4,612.7	5,026.1	664.0	827.3	43,588.1	47,528.3	201	Total

** Other Replacement: Replacement/building repair, office, bridges, fire equipment.*

*** Other: Investment, capital works, park and recreation facilities, highway and sidewalk improvements and construction, drainage and flood protection, administration buildings, firehalls, garage, cemetery, airport, hospital deficit, ambulance, centennial celebrations.*

Capital Borrowing

In 1987, municipal debentures were issued and sold as follows:

Capital Borrowings	1986	1987	Increase/ Decrease
Municipal*			
Number of Applications	54	86	32
Number of Municipalities	32	37	5
Amount of Borrowing Authorized	$10,666,060.50	$7,723,371.12	(27.59%)
Amount of Debentures Issued	$5,453,333.25	$6,082,439.44	11.54%

** Municipal data does not include the City of Winnipeg.*

Interest rates were down again in 1987 as compared to 1986 and again, more stability was evident. The rates ran from 9 3/4% to 10% for most of the debentures issued for 20 year terms. There appears to be a continuing downward trend in interest rates even in this uncertain economy where indicators such as the consumer price index, the dollar and the national debt show uncertain signs.

The amount of debenture sales increased in 1987 with purchases by the Minister of Finance continuing to represent the largest portion of the total, although down marginally from 1986. The interest rate for actual purchases made by the Minister of Finance was 9 3/4%, with two small issues purchased in the range of 11 3/4%. The Minister of finance continues to be the most prominent buyer and provides a very valued market for all municipal debentures.

The marketing of debentures to the Manitoba Water Services Board to finance project costs under agreement with the Board ceased in 1986 and all purchases since then have been made by the Minister of Finance. The interest rate offered by the Minister of Finance was fixed at January 1, 1988 at 11 5/8% for a twenty year term to finance work completed to December 31, 1987.

Although interest rates continued to decrease in 1987, there were no municipalities which refinanced old debentures (bought by the Manitoba Water Services Board) under the provisions of the agreement allowing the penalty-free redemption at any time. It would appear that all such eligible debentures had been refinanced prior to 1987.

The amount of debentures sold to the public either directly or by way of a fiscal agent was up considerably in 1987. Credit Unions accounted for a very large portion of these sales. The balance of debentures issued in 1987 was sold to the Reserve Funds of municipalities and the sales in this area were down markedly in 1987. The interest rates on these debenture issues were generally at the prevailing rates.

The distribution of debenture sales by weighted average interest rates for 1987 is as follows:

Purchaser	Amount	Weighted Average Interest Rate
Local Municipal Sales — Municipal	$2,160,180.00	9.56%
— Credit Union	80,068.29	10.08%
Municipal Own Reserve Funds	358,758.38	9.45%
Minister of Finance	3,483,432.77	9.80%
Total	$6,082,439.44	9.70%

Tax Imposition — Tax Collection

Municipal tax imposition and collection indicate the ability and/or willingness of Manitoba's property tax payers to meet municipal levies promptly and also indicate municipal efficiency in collecting taxes. Data collected show an overall decrease in tax collections to 100.34% as compared to 100.53% in 1986. Tax penalties are fixed at 15%.

The following comparative summary illustrates increases in tax imposition and collection for 1984 to 1987.

Increase in Tax Imposition				
1985 over 1984 (%)	1986 over 1985 (%)	1987 over 1986 Amount ($)	(%)	Total Clients Served
Actual	Actual	Actual		
6.14	5.95	5,551,978	4.45	105 R.M.'s
4.65	8.71	600,057	5.41	17 L.G.D.'s
4.99	5.82	677,801	5.30	39 Villages
5.11	7.92	2,968,708	5.15	35 Towns
5.27	6.28	34,996,505	6.64	5 Cities
5.39	6.38	44,795,049	6.11	201 Municipalities

Increase in Tax Collection				
1985 over 1984 (%)	1986 over 1985 (%)	1987 over 1986 Amount ($)	(%)	Total Clients Served
Actual	Actual	Actual		
5.64	5.71	7,861,602	6.36	105 R.M.'s
4.86	7.65	753,053	6.79	17 L.G.D.'s
4.73	6.66	540,411	4.22	39 Villages
4.69	7.35	3,129,117	5.44	35 Towns
5.55	7.38	31,299,126	5.88	5 Cities
5.47	7.08	43,583,309	5.91	201 Municipalities

Municipal Grants and Payments

Grants and payments were administered through the following programs.

Main Street Manitoba

The Main Street program which provided two-thirds funding to municipalities for approved downtown revitalization projects and one-third funding to a maximum of $500 per property to business people was announced in 1982 and terminated in 1986. Certain funds were set aside in 1987-88 to fulfill financial obligations.

The following shows a complete distribution of Main Street Manitoba funds throughout the entire five years of the program.

Total Clients Served	Estimated Project Costs	Maximum Amount Approved by the Province	Amount Paid by Province
ALTONA — Town			
Public	$231,113.00	$154,075.00	$142,080.29
Private	153,490.00	28,000.00	12,006.27
TOTALS	$384,603.00	$182,075.00	$154,086.56
BEAUSEJOUR — Town			
Public	$244,605.00	$163,070.00	$163,070.00
Private	84,880.00	21,000.00	9,505.85
TOTALS	$329,485.00	$184,070.00	$172,575.85
BIRTLE — Town			
Public	$179,358.00	$119,572.00	$119,572.00
Private	39,854.00	7,000.00	3,593.23
TOTALS	$219,212.00	$126,572.00	$123,165.23
BOISSEVAIN — Town			
Public	$255,497.00	$170,331.00	$167,579.56
Private	25,643.00	12,500.00	5,177.45
TOTALS	$281,140.00	$182,831.00	$172,757.01
CARBERRY — Town			
Public	$225,793.00	$150,529.00	$130,894.81
Private	51,707.00	16,500.00	6,047.10
TOTALS	$277,500.00	$167,029.00	$136,941.91
CARMAN — Town			
Public	$234,377.00	$156,252.00	$149,365.70
Private	57,580.00	16,500.00	8,796.28
TOTALS	$291,957.00	$172,752.00	$158,161.98
CONSOL (Cranberry Portage) — L.G.D.			
Public	$219,203.00	$146,135.00	$141,239.62
Private	30,419.00	5,500.00	2,500.00
TOTALS	$249,622.00	$151,635.00	$143,739.62
CRYSTAL CITY — Village			
Public	$171,520.00	$114,347.00	$114,347.00
Private	31,039.00	8,500.00	5,106.42
TOTALS	$202,559.00	$122,847.00	$119,453.42
DAUPHIN — Town			
Public	$711,848.00	$474,565.00	$390,558.19
Private	139,455.00	36,000.00	14,545.42
TOTALS	$851,303.00	$510,565.00	$405,103.61
DELORAINE — Town			
Public	$160,009.00	$106,727.00	$106,727.00
Private	73,820.00	12,500.00	10,167.54
TOTALS	$233,829.00	$119,227.00	$116,894.54

Total Clients Served	Estimated Project Costs	Maximum Amount Approved by the Province	Amount Paid by Province
ERICKSON — Village			
Public	$210,860.00	$140,640.00	$110,805.20
Private	40,965.00	11,500.00	8,113.46
TOTALS	$251,825.00	$152,140.00	$118,918.66
FLIN FLON — City			
Public	$295,240.00	$196,827.00	$196,827.00
Private	47,150.00	14,000.00	6,070.95
TOTALS	$342,390.00	$210,827.00	$202,897.95
FRANKLIN (Dominion City) R.M.			
Public	$38,474.00	$25,650.00	$19,668.76
Private	28,175.00	5,500.00	4,487.06
TOTALS	$66,649.00	$31,150.00	$24,155.82
FRANKLIN (Ridgeville) R.M.			
Public	$6,268.00	$4,179.00	$1,188.16
Private	10,387.00	3,000.00	1,276.43
TOTALS	$16,655.00	$7,179.00	$2,464.59
HAMIOTA — Village			
Public	$60,438.00	$40,292.00	$21,750.13
Private	18,735.00	5,000.00	3,212.96
TOTALS	$79,173.00	$45,292.00	$24,963.09
KILLARNEY — Town			
Public	$281,933.00	$187,955.00	$184,346.08
Private	58,900.00	15,000.00	9,000.14
TOTALS	$340,833.00	$202,955.00	$193,346.22
LA BROQUERIE (la Broquerie) R.M.			
Public	$15,874.00	$10,683.00	$10,582.66
Private	17,630.00	3,500.00	3,000.00
TOTALS	$33,504.00	$14,183.00	$13,582.66
LAC DU BONNET — Village			
Public	$399,346.00	$266,231.00	$246,676.03
Private	137,495.00	16,500.00	8,592.64
TOTALS	$536,841.00	$282,731.00	$255,268.67
MACGREGOR — Village			
Public	$37,239.00	$24,826.00	$18,929.04
Private	30,990.00	11,000.00	6,892.51
TOTALS	$68,229.00	$35,826.00	$25,821.55
MELITA — Town			
Public	$204,214.00	$136,143.00	$136,142.65
Private	39,541.00	14,000.00	7,851.94
TOTALS	$243,755.00	$150,143.00	$143,994.59

Total Clients Served	Estimated Project Costs	Maximum Amount Approved by the Province	Amount Paid by Province
MINNEDOSA — Town			
Public	$121,095.00	$80,730.00	$80,143.00
Private	102,776.00	23,500.00	10,020.77
TOTALS	$223,871.00	$104,230.00	$90,163.77
MORDEN -- Town			
Public	$519,036.00	$346,024.00	$278,628.37
Private	92,445.00	26,000.00	14,666.05
TOTALS	$611,481.00	$372,024.00	$293,294.42
MORRIS — Town			
Public	$212,260.00	$141,507.00	$141,506.67
Private	41,148.00	10,500.00	4,732.01
TOTALS	$253,408.00	$152,007.00	$146,238.68
MOUNTAIN (Mafeking) L.G.D.			
Public	$59,800.00	$39,867.00	$36,809.82
Private	27,100.00	2,500.00	1,658.66
TOTALS	$86,900.00	$42,367.00	$38,468.48
NEEPAWA — Town			
Public	$419,018.00	$279,345.00	$250,634.62
Private	114,863.00	32,500.00	17,885.07
TOTALS	$533,881.00	$311,845.00	$268,519.69
NIVERVILLE — Village			
Public	$126,700.00	$84,467.00	$84,410.63
Private	51,540.00	13,000.00	6,724.52
TOTALS	$178,240.00	$97,467.00	$91,135.15
NORTH NORFOLK (Austin) R.M.			
Public	$6,246.00	$4,164.00	$3,042.84
Private	5,237.00	4,000.00	1,579.44
TOTALS	$11,483.00	$8,164.00	$4,622.28
NOTRE DAME DE LOURDES — Village			
Public	$79,670.00	$53,114.00	$53,114.00
Private	19,316.00	6,500.00	5,873.94
TOTALS	$98,986.00	$59,614.00	$58,987.94
PILOT MOUND — Village			
Public	$181,413.00	$120,942.00	$104,898.12
Private	24,570.00	8,500.00	4,723.86
TOTALS	$205,983.00	$129,442.00	$109,621.98
PORTAGE LA PRAIRIE — City			
Public	$569,688.00	$379,792.00	$336,365.33
Private	161,504.00	32,500.00	11,005.85
TOTALS	$731,192.00	$412,292.00	$347,371.18

Total Clients Served	Estimated Project Costs	Maximum Amount Approved by the Province	Amount Paid by Province
ROSSBURN — Village			
Public	$234,603.00	$156,402.00	$156,402.00
Private	42,338.00	12,500.00	9,281.52
TOTALS	$276,941.00	$168,902.00	$165,683.52
STE. ROSE DU LAC — Village			
Public	$117,942.00	$78,628.00	$78,628.00
Private	42,890.00	10,000.00	7,709.41
TOTALS	$160,832.00	$88,628.00	$86,337.41
SHOAL LAKE (Oakburn) R.M.			
Public	$46,954.00	$31,303.00	$31,301.72
Private	12,700.00	4,000.00	3,232.89
TOTALS	$59,654.00	$35,303.00	$34,534.61
SILVER CREEK (Angusville) R.M.			
Public	$34,066.00	$22,711.00	$19,540.62
Private	9,917.00	3,500.00	2,211.95
TOTALS	$43,983.00	$26,211.00	$21,752.57
STONEWALL — Town			
Public	$234,579.00	$156,386.00	$145,031.87
Private	40,404.00	10,500.00	5,480.97
TOTALS	$274,983.00	$166,886.00	$150,512.84
SWAN RIVER — Town			
Public	$345,000.00	$230,000.00	$163,870.74
Private	82,530.00	20,500.00	12,179.27
TOTALS	$427,530.00	$250,500.00	$176,050.01
TACHE (Landmark) R.M.			
Public	$16,503.00	$11,002.00	$11,002.00
Private	9,360.00	2,000.00	1,993.33
TOTALS	$25,863.00	$13,002.00	$12,995.33
TACHE (Lorette) R.M.			
Public	$83,332.00	$55,555.00	$41,800.87
Private	21,051.00	3,500.00	2,700.67
TOTALS	$104,383.00	$59,055.00	$44,501.54
TEULON — Village			
Public	$261,043.00	$174,029.00	$165,655.33
Private	55,380.00	13,000.00	7,668.77
TOTALS	$316,423.00	$187,029.00	$173,324.10
THE PAS — Town			
Public	$627,360.00	$418,240.00	$385,808.13
Private	103,331.00	23,500.00	7,312.82
TOTALS	$730,691.00	$441,740.00	$393,120.95

Total Clients Served	Estimated Project Costs	Maximum Amount Approved by the Province	Amount Paid by Province
WHITEMOUTH (Whitemouth and Elma) R.M.			
Public	$167,466.00	$111,644.00	$77,375.76
Private	31,975.00	8,000.00	4,855.21
TOTALS	$199,441.00	$119,644.00	$82,230.97
WINNIPEGOSIS — Village			
Public	$67,377.00	$44,918.00	$41,415.73
Private	31,985.00	8,000.00	2,235.45
TOTALS	$99,362.00	$52,918.00	$43,651.18
42 Municipalities			$5,541,412.13

Grants-in-Lieu of Taxes

Grants-in-lieu of taxes were paid to municipal corporations to offset the costs of servicing provincially owned properties which benefit from municipally owned services.

Provincial grants equal school and municipal taxes on all provincial properties except those exempted. (Unpatented land, public highways, road allowances, provincial waterways, land in provincial parks or recreation areas, community pastures, and land leased to private individuals or companies). Grants were paid as follows.

Total Clients Served	Tax Notices Received	Tax Notices Paid	Grants-in-lieu Paid
105 Rural Municipalities	2649	2537	$ 694,320
39 Villages	54	54	44,116
35 Towns	176	171	1,451,662
17 L.G.D.'s	2014	1948	532,079
5 Cities	309	228	21,913,355
Northern Affairs Communities	1367	1224	119,479
201 Municipalities & Northern Communities	6569	6162	$24,755,011

Centennial Grants

Grants of $2.00 per capita and based on 1986 Census Canada population figures were paid for approved projects to municipalities to assist with centennial celebrations.

Total Clients Served	Centennial Grants Paid
R.M. of Ochre River	$2,064
1 Municipality	$2,064

Urban Transit Grants

Urban Transit Grants were paid to urban centres other than the City of Winnipeg and equalled 50% of actual operating deficits. Advances were based upon the grant paid in the previous year with adjustment to the actual operating deficit made following the submission of the Cities' audited financial statements. A 4 per cent "cap" was adopted by cabinet in 1987.

Total Clients Served	Ridership	Urban Transit Grants Paid
City of Brandon Regular Transit	1,510,064	$503,247
City of Brandon Handi Transit	10,627	43,506
City of Flin Flon*	128,412	50,008
City of Thompson*	138,774	85,000
3 Municipalities	1,787,877	$681,761

** Flin Flon and Thompson leased transit vehicles from private carriers.*

Police Services Grants

Grants assisted municipalities with populations over 750 with policing costs. Local governments with incurred police costs above the provincial average received grants equivalent to 100% of excess costs, to a maximum of $100,000. Average costs were expressed in terms of a mill rate based on equalized assessment. Actual audited costs were used for calculations so that grants paid in 1987 were based on 1986 municipal operations. A levy of ½ mill is paid by all rural municipalities and unincorporated urban centres of under 750 population to raise funds to help offset the costs of the grants.

Total Clients Served	Police Services Grants Paid
1 Rural Municipality	$ 2,452.36
9 Villages	62,764.60
10 Towns	313,592.01
3 Cities	107,644.84
1 L.G.D.*	7,756.18
24 Municipalities	$494,209.99

** Adjustment to reflect previous year's calculation.*

Provincial-Municipal Tax Sharing Payments

Provincial-Municipal Tax Sharing payments allocated 2.2 points of personal income tax and 1 per cent of corporate taxable income to municipalities under provisions of the Provincial-Municipal Tax Sharing Act. Payments were based on 1987 Census population data.

A per capita payment of $33.00 plus an urban services supplement of $4.50 per person for centres up to 5,000 population and $6.50 per capita for centres whose population exceeds 5,000 was distributed in July of 1987 as follows.

Total Clients Served	Population	Total Provincial-Municipal Tax Sharing Payments
105 Rural Municipalities		$6,714,554.00
39 Villages		1,006,804.00
35 Towns		3,602,594.00
17 Local Government Districts		1,020,829.50
5 Cities		26,204,212.75
Northern Affairs		1,490,049.00
201 Municipalities & Northern Communities		$40,039,043.25

Local Government Support Grants

Local Government General Support Grants provided municipalities with some unconditional assistance. Applications were forwarded to and completed by all eligible municipalities and unincorporated village districts. Grant entitlement was based on 1.55% of 1986 net payroll costs, or total earnings before deductions. (This includes wages and salaries, taxable benefits and allowances, and commissions and bonuses). This year, funding for Local Government Support Grants was transferred from the Department of Finance to Municipal Affairs.

Total Clients Served	Local Government Support Grants Paid
105 Rural Municipalities	$ 351,477.79
39 Villages	55,835.93
35 Towns	294,728.76
17 Local Government Districts	91,765.17
4 Cities	450,041.74
6 Unincorporated Village Districts	1,868.14
200 Municipalities & 6 Unorganized Village Districts	$1,245,717.53

Catalogue of Grants Available to Municipalities

The Catalogue lists grants from all provincial government departments and some agencies available to municipalities. Close to 1,000 catalogues were distributed to municipalities and interested parties without charge.

Data Processing*

Water Billings

Computerized water billings were prepared for 52 units in 44 towns, villages, and rural municipalities. The decrease in numbers from last year's report reflects that this function is being assumed by automated equipment in municipal offices.

Tax Assistance Programs

Applications for 235,376 Resident Homeowner's Tax Assistance Program were data processed while another 3,808 were prepared manually. Funds in excess of $77.1 million were paid to municipalities by the Department of Finance.

There were 44,297 Pensioners School Tax Assistance applications processed automatically while 13,263 were prepared manually. Approximately $8.5 million was paid to municipalities by the Department of Finance.

Applications for both programs are processed by the Branch for all Manitoba municipalities, including the City of Winnipeg and unorganized communities in northern Manitoba.

** Data processing equipment is housed in the Research and Systems Branch.*

Municipal Assessment

The Branch provides full assessment services to all local governments in Manitoba (except for the City of Winnipeg) and certain unorganized territories in Northern Manitoba. Services are directed by the Provincial Municipal Assessor in Winnipeg, and carried out by staff working from ten District offices across the province. Costs of the municipal portion of the assessment program are recovered from municipal sources. Other costs associated with services unrelated to the municipal assessment program are borne by the province.

Assessment services are extended through the following major programs.

Assessment Maintenance

The maintenance program annually revises and updates assessment records to reflect all ownership and address changes and any changes to land or building assessments.

In the 1987 calendar year, over 149,000 changes of this nature were made. This represents an increase of 76.9% over the previous year and can be attributed to coding changes required as a result of the eight property classes being established in 1986.

In 1987 also, close to 30,000 Land Titles notifications were recorded and close to 6,000 leases and permits from the Lands Branch and Parks Branch were processed. This latter figure shows an increase of 86.43% over 1986. This is due to the establishment of property classes and the attendent task of checking assessment roll entries in Crown Land Registry listings.

Properties added to assessment and taxation rolls under provisions described in The Municipal Assessment Act are shown below.

Number of Properties Added

Real Property	Business Property	Personal Property	1987 Total	1986 Total	Difference
7,481	923	98	8,502	9,297	-795

Value of Properties Added

Real Property	Business Property	Personal Property	1987 Total	1986 Total	Difference
38,256,350	$2,323,000	$8,922,210	$49,501,560	$36,636,815	$12,864,745

Boards of Revision were held in each municipality to revise real property, business and personal property assessment rolls. Complaints and appeals are described below.

Assessment Complaints and Appeals		Total Clients Served	% Increase over 1986
Board of Revision Complaints*	2,392	200 Municipalities	24**
Municipal Board Appeals	44	& Unorganized	(18.5)
Court of Queen's Bench Appeals	8	Northern Communities	14.2

** This figure does not include appeals lodged by the assessor. These are complaints by the appellant on maintenance and reassessment.*

*** Increases in Board of Revision complaints resulted in the main from complaints to Boards of Revision in the Cities of Brandon (downtown land) and Thompson.*

General Reassessment

The level of value at which property is assessed has remained essentially unchanged since the late 1970's when the Branch was assessing at 20 percent of 1975 market value. This percentage figure and base year have been used to ensure that municipal assessments are equitably related regardless of the year in which general reassessments are carried out.

General reassessments carried out are described below by Assessment District.

Assessment District	Total Entries In District	Total Assessed In 1987	% Reassessed
Dauphin	33,579	1,500	4.5
Minnedosa	36,619	—	—
Morden	45,372	1,715	3.8
Souris	38,234	2,584	6.8
Thompson	12,977	—	—
Brandon	27,776	1,080	3.9
Portage la Prairie	45,406	4,500	9.9
Selkirk	72,011	799	1.1
Steinbach	41,553	2,940	7.1
Swan River	20,137	—	—
10 Assessment Districts	373,664	15,118	4.0

The Assessment Branch's program of Assessment Reform necessitated a substantial curtailing of the re-assessment program in 1987-88. The proposed move to a computerized market value assessment system has placed heavy demands on staff time to prepare assessment records for data entry. In addition, there has been a need for staff contribution in the development of neighbourhood rating areas and land valuation factors. The major re-assessment activity for the year involved the City of Portage la Prairie and it will play a role as a test site for the new system under development.

Total Taxable Assessment

In 1987, the total taxable assessment for the province, excluding the City of Winnipeg was:

Total Clients Served		Total Taxable ($000)	Roll Entries	% Increase
105 Rural Municipalities	Real Property	855,743	224,156	2.2
	Business Property	11,774		4.0
	Personal Property	13,391		(8.5)
35 Towns	Real Property	293,389	49,159	2.1
	Business Property	16,551		5.2
	Personal Property	9,294		(0.1)
39 Villages	Real Property	67,643	18,120	3.0
	Business Property	2,808		3.0
	Personal Property	457		0.0
4 Cities	Real Property	229,733	27,055	2.9
	Business Property	16,627		4.8
	Personal Property	2,745		0.0
17 Local Government Districts	Real Property	71,556	45,686	1.8
	Business Property	1,666		3.9
	Personal Property	2,091		(0.4)
Northern Manitoba	Real Property	8,119	9,488	(0.2)
	Business Property	313		(0.3)
	Personal Property	39		(0.0)
200 Municipalities & Unorganized Northern Communities		1,603,939	373,664	

Equalized Assessment

Equalized assessment figures for the province including the City of Winnipeg follow.

	1987	1988	% Change	Total Clients Served
Rural Municipalities	$765,241,030	$775,750,080	1.37	105
Towns	277,777,940	286,788,130	3.24	35
Villages	59,516,650	60,828,330	2.20	39
Cities (except Winnipeg)	222,358,780	227,346,920	2.24	4
Local Government Districts	78,639,350	79,867,120	1.56	17
Northern Manitoba	14,655,370	14,981,510	2.23	
Winnipeg	2,046,441,700	2,091,240,060	2.19	1
Total	$3,464,630,820	$3,536,802,150	2.08	201 Municipalities & Unorganized Northern Communities

Balanced Assessment

The balanced assessment is calculated under provisions of The Public Schools Act and forms the basis for the calculation of school levies.

Assessment Reform

Progress continued in implementing the seven point assessment reform program announced in 1984. Two of the component parts of the program have been completed.

Assessment Rolls — A complete record of all Manitoba property had been added to assessment rolls by the end of 1985. Prior to this date, farm buildings had been added to rolls only as time and manpower permitted.

Branch Reorganization — Management restructuring was consolidated in 1985 with staff specialists in Land and Property Classifications, Property Improvements, and Systems and Education being appointed.

Legislation — There were no amendments to legislation governing assessments.

Computerization — The Analysis Phase of the Manitoba Assessment Computer System (MACS) is complete and the General and Detail Design Phase is now underway.

A MACS Implementation Plan is being prepared that will outline in detail all of the Assessment Branch responsibilities and functions that will be required in order to use and maintain the MACS system.

This plan will outline and schedule all of the activities leading up to the implementation of MACS Phase I in the fall of 1989.

Uniform Procedures — Work is continuing on establishing and entrenching practices that will guide the actual conduct of the assessment process in both urban and rural Manitoba, including the City of Winnipeg. This year, a Residential Assessment Manual and a Farm Building Assessment Manual were introduced for eventual use province-wide. A Commercial Assessment Manual is being readied for publication later next year.

Education and Training — One portion of the Implementation Plan will detail all of the activity involved in the preparation of User Procedural Manuals and the training program for staff on the MACS system.

The Branch in conjunction with the City Assessor is still analyzing the requirements of a new Assessor Education and Training Program that will eventually replace the outdated existing course material.

Research — Research into the recommendations of the Manitoba Assessment Review (Weir) Committee report continued. Please see the Research and Systems Section of this report for a summary of research undertaken.

Public Information — The eight property classes were introduced to Manitoba's property owners. Outside Winnipeg, assesment notices were sent containing an insert explaining the eight classes. Notices defining the property classes were placed in all rural Manitoba dailies and weeklies.

Research and Systems

The Branch provides research, data processing, and systems development services to the department and, in some instances, to municipalities and other departments of government.

Research

The Branch's research and analytical capacity continues to support decision-making by the department's executive, and the executive level of government, in particular the Assessment Reform Committee of Cabinet, in areas of policy and program development, implementation and evaluation.

Currently, resources are fully committed to the research and analysis needed to support the various policy issues surrounding assessment reform. As a service to the Assessment Branch, and to provide the Assessment Reform Committee of Cabinet with background data and analysis to guide decision making in such a large and complex initiative, a research program has been implemented to measure the tax impacts of the assessment program proposed for implementation in 1990.

In addition to analyzing the impacts of bringing all properties to a current level of value for assessment and taxation purposes, a review of existing assessment exemption provisions and a modelling of the tax impact of any proposed changes was initiated. This included the review of assessment policies regarding farm residences and outbuildings; the impact of removing the one-third building exemption; and the tax treatment of a number of miscellaneous property types currently either receiving or requesting some sort of exemptions from property taxation.

A modelling study of portioning and other options which may be deemed necessary to buffer the impact of taxation shifts which may result from the move to current value assessment will be the final phase of the assessment reform research program.

Data Processing Services

Major activities undertaken by Systems' staff were:

Computerized Assessment Information

Assessment rolls are produced annually for all 200 municipal corporations outside Winnipeg and for areas under Northern Affairs' jurisdiction. The Branch also updates and maintains equalized assessment; produces Board of Revision notices; and analyzes assessment-sales ratios.

Data Processing Services to Municipal Corporations and Other Government Departments

Under this program, annual tax collection rolls and tax statements are prepared for 199 municipal corporations and 3 areas under Northern Affairs jurisdiction.

Applications for 235,376 Resident Homeowner's Tax Assistance were data processed as were 44,297 applications for the 55 Plus program, a school taxation relief program for Manitobans over 55.*

Computerized water billings were prepared for 52 units in 44 towns, villages, and rural municipalities.

Miscellaneous Analytical Reports were prepared.

The Branch provided computerized municipal and statistical analysis to other Branches within the department in areas such as a leased office and computer equipment inventory; amortization schedules of debenture borrowing; a time-cost summary for planning projects, etc.

** Note: Tax assistance programs were administered through the Municipal Advisory and Financial Services Branch.*

Computerization of Assessments

Computerization continues to be viewed as a critical element in the provincial assessment reform program.

The needs analysis phase of the system development was completed in January 1988 and, with the assistance of consultants, the development and implementation of Phase I of the Manitoba Assessment Computer System (MACS) was immediately initiated.

A phasing strategy for MACS was adopted because of the magnitude of the project. Phase I, targeted for implementation in the fall of 1989 as part of the first step in achieving assessment reform, will see computer generated land assessments and summary assessments on all property types. Phase II, will see the computerization of building assessments for implementation in a subsequent province-wide reassessment currently targeted for 1992.

On-going services to municipalities described above will continue to be extended to municipal corporations through MACS.

Systems Development Services

Staff continued to provide a small system development expertise to other Branches.

An established statistical accounting system and human resource inventory system were refined and expanded.

Municipal Planning

The Branch provides planning advisory services to Planning Districts on an ongoing basis, to municipalities on a project basis, and to Northern Communities at the request of the Minister of Northern Affairs. Professional planning service in reviewing and processing applications to subdivide land is extended to Planning District Boards and to all municipal councils. Special planning projects are undertaken upon request, depending on staff resources, and planning assistance is extended to other government departments should land use planning expertise be required.

Planning Advisory Services are provided by planners and support staff located in eight Manitoba communities. Decentralized service is supported by a small Winnipeg based resource team.

Services are extended through the following major programs.

Planning Advisory Service to Planning Districts

Planning Districts are comprised of two or more municipalities which have joined together to conserve, preserve and manage District land resources. Each District is administered by elected officials appointed by member municipal councils and supported by planning professionals from the Branch.

The idea of working together to direct future growth and solve common problems was introduced in The Planning Act of 1976. Since then, the planning district concept has shown a steady growth. By 1988, twenty-four (24) Districts had formed involving sixty-eight (68) municipalities and another nine municipalities were considering forming or joining Districts.

District planning, as outlined in the Act, may be described as a progression of activities which culminate in a policy statement of community goals and a program of action to implement them.

First, background studies, detailing district resources are prepared. From these, patterns of economic, social, and physical characteristics emerge, and based on this information, a district development plan is built.

Since the objective of District Planning, from provincial perspectives, is to transfer land use planning authority from the province to local governments, development plan policies must conform with Provincial Land Use Policies, formally adopted by the province to protect and conserve Manitoba's economic and environmental land use base. Plans are reviewed at local and provincial levels, approved by order-in-council, and implemented by zoning by-laws adopted by member municipal councils. Public participation forms part of the process and an appeal process allows those dissatisfied with District decisions a forum for complaint. The final step in the District Planning program is the transfer of approving authority for subdividing land from the province to the Planning District Board.

To encourage the formation of a planning district, the province has developed two levels of assistance.

Costs of preparing the required development plan are shared on a 50/50 basis to a district maximum of $1 per $1,000 equalized assessment over the entire district with the province funding any shortfall. The provincial share is usually provided in professional planning staff time.

The second program, continuing Planning Advisory Service to District Boards and member municipalities is described and provided under agreement between the Minister and District Boards with the province bearing all on-going costs.

In 1987-88, continuing Planning Advisory Service to Planning Districts accounted for approximately 10% of staff resources.

Status of Planning Programs in Planning Districts

District	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
Cypress					•		
Carberry, Town							•
Glenboro, Village							•
North Cypress, R.M.							•
South Cypress, R.M.							•
Selkirk and District					•		
Selkirk, Town	•					•	
St. Andrews, R.M.							•
St. Clements, R.M.	•					•	
Brokenhead River					•		
Beausejour, Town							•
Garson, Village							•
Brokenhead, R.M.							•
M.S.T.W.					•		
Morden, Town							•
Winkler, Town							•
Stanley, R.M.							•
Thompson, R.M.							•
Thompson					•		
Thompson, City							•
Mystery Lake, L.G.D.							•
Western Interlake					•		
Coldwell, R.M.							•
St. Laurent, R.M.							•
Siglunes, R.M.							•
Neepawa and Area					•		
Neepawa, Town	•					•	
Langford, R.M.	•					•	
Rosedale, R.M.						•	
South Interlake					•		
Stonewall, Town							•
Teulon, Village							•
Rockwood, R.M.							•
Rosser, R.M.							•
South Riding Mtn.					•		
Erickson, Village							•
Clanwilliam, R.M.							•
Harrison, R.M.							•
Strathclair, R.M.							•
Park, L.G.D.							•

Status of Planning Programs in Planning Districts

District	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
Brandon and Area					•		
Brandon, City							•
Cornwallis, R.M.	•					•	
Elton, R.M.							•
East Interlake					•		
Gimli, Town	•					•	
Arborg, Village	•					•	
Riverton, Village							•
Bifrost, R.M.	•					•	
Gimli, R.M.	•					•	
Nor-Mac					•		
MacGregor, Village							•
North Norfolk, R.M.							•
Killarney Area					•		
Killarney, Town	•					•	
Turtle Mtn., R.M.	•					•	
Lac du Bonnet				•			
Lac du Bonnet, V.	•					•	
Lac du Bonnet, R.M.	•					•	
Winnipeg River				•			
Powerview, Village	•						
Alexander, L.G.D.	•					•	
Roblin				•			
Roblin, Town	•						
Shell River, R.M.	•						
Park, L.G.D.						•	
Morton-Boissevain			•	•			
Boissevain, Town							•
Morton, R.M.						•	
MacDonald-Ritchot				•			
Macdonald, R.M.	•					•	
Ritchot, R.M.	•						
Roblin-Cartwright				•			
Cartwright, Village						•	
Roblin, R.M.	•					•	
Virden-Wallace				•			
Virden, Town	•					•	
Wallace, R.M.	•					•	

Interim Development Control

Status of Planning Programs in Planning Districts

District	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
Russell-Binscarth				•			
Russell, Town			•				
Binscarth, Village							
Russell, R.M.						•	
Souris-Glenwood				•			
Souris, Town	•						
Glenwood, R.M.	•						
Del-Win				•			
Deloraine, Town					•		•
Winchester, R.M.	•					•	
Louise				•			
Crystal City, Village						•	
Pilot Mound, Village						•	
Louise, R.M.						•	

Planning Advisory Service to Municipalities

The province recognizes that it may not be possible for some municipalities to join with their neighbouring local governments in Planning Districts. In these cases, the province still provides assistance to individual municipal corporations in preparing Development Plans and other related planning projects.

The province will enter into agreements with municipalities to provide planning service on a project basis. Municipal costs equal 1 mill of equalized assessment, with the balance equally cost shared with the province. Again, the provincial share is mostly provided in staff hours. The availability of planning assistance to municipalities is dependent on staff and financial resources.

The following illustrates the major projects in progress and completed by field office staff in 1987-88 under Planning District and Municipal programs.

Major Projects	Total Clients Served
Development Plants and Basic Planning Statements	28
Zoning By-law Preparation and Amendments	37
Updates and Revision to Existing Mapping*	1,239
New Mapping Projects**	1,133

**Base maps, land use maps, property ownership maps, zoning maps, special projects, miscellaneous.*

***Base maps, land use maps, property ownership maps, zoning by-law maps, development plan and basic planning statement maps, resource maps, presentations, graphs, charts, miscellaneous.*

The status of land use plans by municipality is displayed on the following pages.

Status of Planning Programs in Municipalities

Municipality	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
Cities							
Flin Flon					•		•
Portage la Prairie					•		•
Towns							
Altona	•			•		•	
Birtle				•		•	
Carman	•			•		•	
Dauphin					•		•
Emerson			•			•	
Gladstone				•		•	
Grandview	•						
Hartney	•						
Leaf Rapids	•						
Melita	•						
Minnedosa	•						
Morris	•						
Rivers	•						
Snow Lake	•						
Steinbach	•			•		•	
Swan River					•		•
The Pas					•		•
Winnipeg Beach	•						
Villages							
Benito	•						
Dunnottar			•				•
Hamiota	•						
Niverville			•				•
Notre Dame	•			•		•	
Plum Coulee	•						
Ste. Anne	•				•	•	
St. Claude	•						
St. Lazare	•						
St. Pierre-Jolys	•			•		•	
Shoal Lake	•						
Somerset	•						
Treherne					•		•
Wawanesa					•		
Winnipegosis	•						
R.M.'s							
Archie			•				•
Argyle	•						
Cartier			•				•
Daly	•						
Dauphin			•				•
De Salaberry			•				•
Eriksdale	•			•			

Status of Planning Programs in Municipalities

Municipality	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
Franklin	•						
Hanover			•				•
La Broquerie	•			•		•	
Lawrence	•						
Miniota		•				•	
Montcalm	•						
Morris	•						
Mossey River			•				•
Oakland		•					
Ochre River	•						
Odanah	•						
Portage la Prairie					•		•
Rhineland					•		•
Riverside	•						
Roland			•				•
Ste. Anne				•		•	
St. Francois Xavier	•			•		•	
St. Rose		•				•	
Shellmouth	•						
Sifton	•						
Silver Creek	•						
Springfield	•				•		•
Strathcona	•						
Swan River					•		•
Tache	•			•		•	
Victoria	•						
Victoria Beach	•						
Whitehead			•				•
Whitemouth	•						
Whitewater	•						
Woodlands	•		•			•	
Woodworth	•						
L.G.D.'s							
Alonsa	•						
Churchill			•				•
Consol							
The Pas Area			•				•
Cranberry Portage			•				•
Wanless			•			•	
Fisher	•						
Gillam					•		•
Grand Rapids			•				•
Lynn Lake	•						
Mountain	•						
Pinawa	•						
Stuartburn	•						

* *Interim Development Control*

Planning Advisory Service to Remote and Northern Communities

Service is provided upon request of the Minister of Northern Affairs. Professional planning services are extended in preparing community (townsite) development plans, subdivision designs for new developments, organization of existing land occupancy, infilling and infrastructure development of an economic or municipal nature.

The Minister of Northern Affairs and community councils are assisted with administering Part IX of The Planning Act which applies to Northern Manitoba. All costs associated with the Northern Planning Program are recovered under provisions of the Canada/Manitoba Northlands Agreement.

The status of planning advisory services to northern communities is illustrated below.

Community	Planning Scheme		Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	
Bissett			•			•	*	
Manigotogan			•				*	
Wabowden	•	•						
Moose Lake	•							
Sherridon	•	•						
Cormorant	•							

* *Interim Control*

Planning Advisory Service in Reviewing and Processing Subdivision Applications

All applications to subdivide land are reviewed to ensure compatibility with local land use plans and with Provincial Land Use Policies, and are processed on behalf of local governments and planning districts. This year, field office staff reviewed 1,163 new applications to subdivide.

Applications which may conflict with Provincial Land Use Policies are forwarded to the Provincial Planning Branch for review. Detailed statistics showing subdivision activity are found in the Provincial Planning Branch section of this report.

Other Projects

In 1987-88, 343 special projects were prepared by Branch staff at the request of and under the direction of Planning District Boards and municipal councils. These included development plan amendments; zoning by-law amendments; subdivision design/development; commercial/industrial studies; park playground, and campground design; recreation studies, boundary studies; highway relocation studies; road networking.

Planning Advisory Service to Other Government Departments

Professional land use planning advice was provided to other government departments and agencies at their request.

Representation on inter/intra governmental committees ensured that the best possible advice on land use planning issues was extended to local governments while, at the same time, municipal opinion was represented and forwarded to committee membership.

Municipal Planning Branch staff served on the following continuing interdepartmental committees and boards.

Interdepartmental Planning Board
Crown Land Classification Committee
BLOC Planning Committee
Flood Damage Reduction Program Steering Committee

Recreational Development Authority
Regional Land Use Committees
Provincial Land Use Policy Review
Gimli Properties — Interdepartmental Planning Committee
Task Force on Road Network Planning
Manitoba Soil Survey Advisory Board
Technical Advisory Committee on Pits and Quarries Regulations
Licencing Advisory Committee
Livestock Waste Management Committee
Livestock Waste Management Technical Advisory Committee
Education Committee — Building Standards Board
Development Officers Training Program
Residential Care Facility Committee
Interdepartmental Committee on Aerial Photography
Northern Housing Task Force
Emergency Measures Organization

Provincial Planning

The Branch provides analytical advice and administrative support to the Interdepartmental Planning Board, a clearing house for the approval of municipal and provincial plans and projects; and to the Provincial Land Use Committee of Cabinet, a Ministerial committee which provides policy direction in the management of the Province's land resource.

The Provincial Planning Branch administers Part II of The Planning Act which refers to the duties of the Minister in developing and monitoring Provincial Land Use Policies and Part VI which refers to approval of subdivisions.

Provincial Land Use Policies

Land use policies were approved by Order-in-Council in 1980 after two-and-one-half years of public review. The thirteen Policies apply to all land in the province except for Crown land, land under the jurisdiction of the City of Winnipeg, and land covered by municipal or District development plans.

The policies provide a basis for the preparation of municipal and District development plans and guide the review of applications to subdivide land.

In 1987-88, Branch staff co-ordinated the provincial review and approval of 4 development plans to ensure that land use standards set by Provincial Policies were met. In addition, the Branch reviewed 25 amendments to existing plans.

Applications to Subdivide

In exercising its responsibilities under Part VI of The Planning Act, the Branch becomes directly involved in about 15 percent of all subdivision applications. This percentage represents those instances in which a provincial land use concern has been raised.

The Branch worked with the applicant, councils, and government departments in an attempt to arrive at an acceptable solution. If a solution cannot be found, the subdivision is rejected by the Branch on behalf of the Minister.

If the rejection is appealed to The Municipal Board, the Branch is responsible for representing provincial interests at the hearing. In 1987-88, the Branch dealt with 177 applications to subdivide. Of these, 34 were appealed to The Municipal Board.

The Act also requires the Branch to compile statistics on subdivision applications as follows.

In Process Start of Period	Received	Approved	Approved Lots	Local Council	Rejected by Approving Authority	Municipal Board	In Process End of Period
1571	1163	846	2577	100	26	8	1621

Special Projects

As advisors to the Interdepartmental Planning Board and the Provincial Land Use Committee of Cabinet, staff participated or represented provincial interests in several dozen projects. Several of these involved the preparation of new legislation including extensive assistance to the Interdepartmental Planning Board, the Provincial Land Use Committee of Cabinet and Manitoba Workplace, Safety and Health in preparing the new Environment Act.

Legislation

Legislation Administered by the Department	R.S.M. 1970 Chapter
The Assessment of Property for Taxation in Municipalities in 1981 and 1982	
The Local Authorities Election Act	L180
The Local Government Districts Act	L190
The Municipal Act (except Sections 295 to 306)	M225
The Municipal Assessment Act	M226
The Municipal Affairs Administration Act	M230
The Municipal Board Act	M240
The Municipal Boundaries Act	M250
The Municipal Council Conflict of Interest Act	M255
The Municipal Debt Adjustment Act	M260
The Municipal Works Assistance Act	
The Official Time Act	O20
The Planning Act (except in relation to Northern Manitoba, those provisions of The Act that by Order-in-Council No. 1245/76 are declared to apply mutatis mutandis to Northern Manitoba)	P80
The Soldiers Taxation Relief Act	S180
The Surface Rights Act	S235
The Unconditional Grants Act	U10

Copies of these Acts are available from:

The Queen's Printer
200 Vaughan Street
Winnipeg, Manitoba
R3C 1T5
Ph: 945-3012

Changes in Legislation

The Statute Law Amendment Act

Changes introduced through The Statute Law Amendment Act came into effect upon proclamation in July of 1987. Statutes affecting municipalities and amended under this umbrella Act's provisions were:

The Municipal Act —

Section 4 — Taking Oaths and Affirmations has been repealed. Provisions respecting oaths and affirmations are contained in The Manitoba Evidence Act.

The Municipal Assessment Act —

Section 1 — The definitions of "farm stock" has been expanded to include Subclause ix — "Fish raised artificially for market purposes or for sale as breeding stock and fingerlings."

The Surface Rights Act —

The new Surface Rights Act was designed to streamline procedures, simplify administration and clarify provisions. Two major policy changes were approved. First, appeals to the Court of Queen's Bench on Surface Rights Board orders for compensation have been eliminated. Also eliminated is Board involvement in oil well abandonment applications except where surface restoration problems arise.

Regarding compensation. Legislating compensation has proved to be impractical. Fluctuating oil prices, national and international oil activity, and OPEC's actions have, and will always affect Manitoba's oil patch. Eliminating compensation appeals to the Court of Queen's Bench for resolution, puts Manitoba on the same footing as Alberta and Saskatchewan where such appeals are not permitted.

On the question of abandonment. Current legislation provides a parallel process between The Mines Act and The Surface Rights Act. Formerly operators wishing to abandon a well applied to both the Mines Branch to close down the well and to the Surface Rights Board for matters relating to the land's surface. Since substantial numbers of all wells drilled result from leases freely entered into by operators and property owners, the requirement that the Surface Rights Board become involved in the abandonment process proved unnecessary. The legislative change has meant that applications are only made to the Board when disputes regarding restoration of the land's surface arise.

Provisions which required operators to file substantial deposits with both the Mines Branch and The Surface Rights Board to cover any damages to the land while extracting minerals have been eliminated and henceforth a single deposit will be filed with the Mines Branch only.

Publications

Annual

Municipal Affairs Annual Report for the year ended March 31, 1987.

The Annual Report of The Municipal Board for the year ended December 31, 1987.

The Annual Report of The Surface Rights Board for the year ended March 31, 1987.

Eleventh Annual Report of The Municipal Employees Benefits Board for the year ended December 31, 1986.

Annual Statistical Report 1987 — The Assessment Branch.

Municipal Officials 1988.

Catalogue of Grants Available to Municipalities 1987-88.

Statistical Information 1986: Municipalities of the Province of Manitoba.

Occasional

Municipal Informat — Vol. 6 No. 4 — Vol. 7 No. 2.

Manitoba Assessment: Questions and Answers — a pamphlet series.

Planning in Manitoba — Making Choices for Change.

Copies of our publications are available from:

Manitoba Municipal Affairs
600-800 Portage Avenue
Winnipeg, Manitoba R3G 0N4

Manitoba Municipal Affairs Offices

The Hon. J. Glen Cummings
Room 330 Legislative Building
Winnipeg, Manitoba
R3C 0V8 (204) 945-3788

G.D. Forrest, Deputy Minister
Room 332 Legislative Building
Winnipeg, Manitoba
R3C 0V8 (204) 945-3787

Anna Fuller, Manager
Administrative & Financial Services
600-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2200

Rita Tecter, Director
Human Resource Services
600-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2195

Roger Dennis, Director
Municipal Advisory & Financial Services
607-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2567

Robert L. Brown
Provincial Municipal Assessor
500-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2605

John N. Whiting, Director
Municipal Planning
404-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2158

David Johns, Director
Provincial Planning
405-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2595

Marie Elliott, Director
Research & Systems
508-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2533

J.G. Donald, Chairman
Municipal Board
408-800 Portage Avkenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-2941

John D. McNairnay, Q.C., Chairman
Surface Rights Board
408-800 Portage Avenue
Winnipeg, Manitoba
R3G 0N4 (204) 945-0845

Douglas G. Mitchell, General Manager
Leaf Rapids Town Properties Ltd.
600-800 Portage Avenue
Winnipeg, Manitoba
R36 0N4 (204) 945-4945

**NOTE: In 1987-88, Municipal Affairs offices were located at 405 Broadway. New addresses are included for reader's convenience in contacting appropriate staff.*

District Assessment Offices

Municipal Assessment Office
340 - 9th Street
Brandon, Manitoba
R7A 6C2 (204) 726-6002

Municipal Assessment Office
27 - 2nd Avenue S.W.
Dauphin, Manitoba
R7N 3E5 (204) 638-9111

Municipal Assessment Office
103 Main Street South
Minnedosa, Manitoba
R0J 1E0 (204) 867-2785

Municipal Assessment Office
101 - 11th Street
Morden, Manitoba
R0G 1J0 (204) 822-6161

Municipal Assessment Office
25 Tupper Street North
Portage la Prairie, Manitoba
R1N 3K1 (204) 857-9711

Municipal Assessment Office
103 - 235 Eaton Avenue
Selkirk, Manitoba
R1A 0W7 (204) 482-3352

Municipal Assessment Office
Civic Centre
Souris, Manitoba
R0K 2C0 (204) 483-2165

Municipal Assessment Office
323 Main Street
Steinbach, Manitoba
R0A 2A0 (204) 326-9896

Municipal Assessment Office
110 - 7th Avenue North
Swan River, Manitoba
R0L 1Z0 (204) 734-4566

Municipal Assessment Office
59 Elizabeth Drive
Thompson, Manitoba
R8N 1X4 (204) 778-4411

Planning Branch Offices

Municipal Planning Branch
125 - 20 First Street
Beausejour, Manitoba
R0E 0C0 (204) 268-1411

Municipal Planning Branch
112 - 340 9th Street
Brandon, Manitoba
R7A 6C2 (204) 726-6267

Municipal Planning Branch
27 - 2nd Avenue S.W.
Dauphin, Manitoba
R7N 3E5 (204) 638-9111

Municipal Planning Branch
323 North Railway Street
Morden, Manitoba
R0G 1J0 (204) 822-6221

Municipal Planning Branch
25 Tupper Street North
Portage la Prairie, Manitoba
R1N 3K1 (204) 857-9711

Municipal Planning Branch
103-235 Eaton Avenue
Selkirk, Manitoba
R1A 0W7 (204) 482-6716

Municipal Planning Branch
323 Main Street
Steinbach, Manitoba
R0A 2A0 (204) 326-1381

Municipal Planning Branch
59 Elizabeth Drive
Thompson, Manitoba
R8N 1X4 (204) 778-4411